

**Russell Mill Swim and Tennis Club
Spring General Membership Meeting
May 16, 2008 7:00 pm**

The following minutes have been approved by the Board of Directors.

1. Introductions and Recognition

Jim Clasen welcomed new and returning members and introduced the 2008 BOD:

Ellie Eckhoff, Past President
Jim Clasen, President
Mark Taylor, Vice President
Joe Holland, Treasurer
Brian Snelson, Director of Operations
Jen Bartleman, Clerk

Jim introduced the 2008 Management Team:

Andy Shupe, General Manager
Rob Russo, Assistant Manager
Craig Vitale, Assistant Manager

The BOD recognized Susan Sullivan for her service as Treasurer 2005-2007.

The BOD recognized the 12 families who contributed to Clean Up Weekend

2. 2007 Projects

Ellie Eckhoff discussed projects completed in 2007, including:

- Clubhouse
 - Replaced damaged floor
 - Rebuilt damaged bathrooms
 - Installed new windows
- Built snack shack
- Updated electrical service
- Purchased new lounge chairs, tables, BBQs

3. 2008 Budget

Joe Holland presented 2008 budget. Budget highlights:

- 2008 revenue estimated to be the same as 2007
- 85% of revenue spent on fixed costs: salaries, pool chemicals & maintenance, insurance, taxes, and utilities, leaving 15% discretionary spending.
- One large project was installation of a well, which will save several thousands per year, starting in 2009.
- Most discretionary expense categories were cut or level-funded.
- BOD has set a target of 3% of revenue to set aside for a Rainy Day Fund and a Long Term Capital Improvements Fund.

Member inquiry regarding the Snack Shack revenue lead to discussion of different permits required and the BOD's decision not to pursue a food preparation permit due to excessive costs.

Several members suggested revenue opportunities for the club, including expanding the Snack Shack to include selling swim supplies and other non-food items.

4. 2008 Projects

Brian Snelson presented 2008 projects completed or currently in progress, including:

- Well – reduce the cost of water
- Updated Website – improve communications & registration process
- Tennis court lights – member convenience
- New lounge chairs – member comfort
- New diving board – improved equipment
- Snack shack additions – hot food
- Tennis stringing machine – member benefit
- New BBQ grills – member convenience
- Repair pool lights – member safety
- New tennis nets – member benefit
- New sign and removal of tree stumps – improve road side appeal

5. Member Input

Jim Clasen reminded members that Russell Mill is a member-owned, member-operated, non-profit club and member participation is important to the success of the club. Several member committees have been established and more volunteers are welcome.

6. Calendar of Events

Jen Bartleman presented the calendar of events for summer 2008. The latest information can be found on the website (www.russellmill.com).

7. Bylaw Changes

Several Bylaw changes were proposed by the BOD to address operational, technical, and functional changes to club operations. Member questions exceeded the expertise of both the BOD and members in attendance. The BOD is having the bylaws reviewed by legal counsel to ensure they comply with all applicable laws.

8. Long Term Capital Projects

Jim Clasen discussed the state of the facilities and identified major projects that are being studied, including:

- Pool renovations
- Expanding / developing more green space
- Installing heating system in clubhouse
- Expanding Snack Shack offerings – obtaining a more comprehensive Food Permit